

(Dealing Member's letter head)

Sample checklist for Delisting

Checklist for First Submission: (insert name of applicant issuer)

Type of Application:

Note:

The issuer must comply with Rule 21.4: *Voluntary Withdrawal or Delisting*, Rulebook of The Exchange, 2015 (Issuers' Rules).

Application with insufficient documentation will not be processed. Where soft copy document is required the document should be forwarded to lr@nse.com.ng; okuti@nse.com.ng and ooge@nse.com.ng.

| Particulars | | | | | |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------|----------------|---------|
| | Documentation Requirements (Hard copies) | Submitted | Not Submitted | Not Applicable | Comment |
| 1 | Scheme documents | | | | |
| 2 | Abridged application | | | | |
| 3 | Consent letters form parties | | | | |
| | | | | | |
| | Documentation Requirements (soft copies) | | | | |
| 1 | Evidence of payment of delisting fees (being the market capitalization of minority shareholders based on the payout price which must not be lower than the highest price in the last six months) | | | | |
| 2 | Abridged application | | | | |
| 3 | Scheme documents | | | | |
| 4 | Notification of court ordered meeting (if applicable) | | | | |
| 5 | Board resolution | | | | |
| 6 | Shareholders resolution | | | | |
| 7 | Evidence that sufficient fund to settle minority shareholders has been deposited in escrow account (sufficient fund means number of minority shares multiplied by the highest price of the shares in the last 6 months) | | | | |
| 8 | Certified true copy of court sanction (if applicable) | | | | |
| 9 | Evidence of filing the Court Sanction at CAC (if applicable) | | | | |

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Have any rulings been given on this transaction by the NSE?

Yes/No

If yes, please provide details and the name of the person at the NSE that provided the ruling.

I, an approved executive of..... (Name of sponsor) hereby confirm that this Checklist is complete and that no other information which is required in terms of the Listings Requirements has been omitted. I also confirm that we have carried our reasonable due diligence on the applicant and its directors and are satisfied with our findings.

Signed by approved executive of sponsor.

SIGNATURE

DATE

(Internal use only)

Reviewed by:

Name:.....

Date:.....