



CIRCULAR

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Trading by Unauthorized Persons and Prohibition of Sharing Access Log-in details and Passwords

It has come to the notice of The Exchange that some Dealing Members:

- i. Grant unauthorized persons access to their trading facilities;
- ii. Disclose their passwords to other users and unauthorized persons; and
- iii. Fail to notify The Exchange of an Accredited Representative when the Chief Executive Officer or Supervising Director is on leave or is absent.

Consequently, we hereby remind all Dealing Members of The Exchange that:

- i. All employees that are not Authorized Dealing Clerks of The Exchange are strictly prohibited from accessing Dealing Members trading facilities.
- ii. Authorized Dealing Clerks trading codes and access cannot be shared with other Authorized Dealing Clerks or users.
- iii. The Exchange is to be notified of an Accredited Representative when the Chief Executive Officer or Supervising Director is on leave or is absent.

Dealing Members are also reminded of the Rules and Regulations Governing Dealing Members

1. Article 81: Access to the Trading Engine

Access shall be by the use of Trader Identification Code and the assigned Password.

2. Article 85: Use of Trading System Access Codes

1. The Exchange will issue to every Dealing Member trading codes for access to the trading engine of the floor of The Exchange and no Dealing Member or user thereof shall share its log-in details and password with another Dealing Member or user.
2. Any Dealing Member or user in breach of the provisions of sub-section 1 above, shall in addition to any other sanction which the Council may impose, be –
 - i. Suspended for two weeks; and
 - ii. Fined ₦500,000



3. Article 110 (3b), (c) and (e): Trading Floor Dress Code, Identification Badges and Access Control Cards for Authorized Clerks

- b. Any Authorized Clerk or Trainee Authorized Clerk that appears on the trading floor without an access control card or uses an access control card belonging to another Authorized Clerk or Trainee Authorized Clerk to enter or exit the trading floor shall be liable to:
- i. Suspension from the trading floor and denial of access to the trading platform for two weeks; and
 - ii. Pay a fine of two hundred and fifty thousand naira.
- c. If any Authorized Clerk or Trainee Authorized Clerk falsely presents himself as another Authorized Clerk or Trainee Authorized Clerk and enters or attempts to enter the trading floor whilst wearing the trading floor badge of the other Authorized Clerk or Trainee Authorized Clerk or he uses or attempts to use their access control card to enter or exit the trading floor, he shall be liable to:
- i. Suspension from the trading floor and denial of access to the trading platform for two weeks; and
 - ii. Pay a fine of two hundred and fifty thousand naira.
- e. If any Authorized Clerk or Trainee Authorized Clerk gives his access control card to another person and that other person falsely presents himself as that Authorized Clerk or Trainee Authorized Clerk by using or attempting to use the same access control card to enter or exit the Nigerian Stock Exchange Building or its trading floor that Authorized Clerk or Trainee Authorized Clerk shall be liable to:
- i. Suspension from the trading floor and denial of access to the trading platform for two weeks; and
 - ii. Pay a fine of five hundred thousand naira.

4. Article 164: Engaging an Unauthorized Clerk

No Dealing Member shall assign a person who is not an Authorized Clerk of The Exchange to deal on its behalf.

5. Article 165A (2c) - Change of Employment of Authorized Clerks

An Authorized Clerk leaves the employment of one Dealing Member and without notifying The Exchange he is employed by and he trades on behalf of another Member the Authorized Clerk and his new Dealing Member employer shall each be:

- i. Suspended for ten (10) working days; and
- ii. Fined not more than N500,000.

6. Article 166: Transfer of Authorized Clerks

- a. A Dealing Member shall not permit an Authorized Clerk to trade on its behalf unless The Exchange has received a letter stating that the former Dealing Member, with whom the Authorized Clerk was employed has no objection to the transfer of the services of the Authorized Clerk to the new Dealing Member Firm.



- b. Provided that where such letter is withheld for a period not exceeding ten (10) working days without any proven justifiable reason acceptable to The Exchange, or there are no objections to such transfer within the same period, The Exchange shall exercise its discretion to authorize such transfer.

To find these Rules, kindly click on this link <http://www.nse.com.ng/regulation/dealing-members%E2%80%99-regulation>

Note that failure to comply with the provisions above will attract appropriate regulatory sanctions.

Please be guided accordingly.

Olufemi Shobanjo
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